



## Roopville Elementary School Attendance Reduction Plan



In order to reduce the number of absences by the students of Roopville Elementary School, Dr. Ogando commits to take the following actions.

### **Excused Absences**

- ⇒ Weekly attendance monitoring via Infinite Campus.
- ⇒ Absences will be pulled once a week (Wednesdays)
- ⇒ 1-3 absences, parent contact via letter and phone call (Form A)
- ⇒ 4-6 absence, parent contact, student referral to the counselor, phone call, and letter (Form B)
- ⇒ 7+ absences, parent conference requested (Form C)

### **Unexcused Absences**

- ⇒ Weekly attendance monitoring via Infinite Campus.
- ⇒ Absences will be pulled once a week (Wednesdays)
- ⇒ 1-3, absences, parent contact via letter and phone call (Form A1)
- ⇒ 4-6 absences, parent contact, student referral to counselor, phone call and letter (Form B1)
- ⇒ 5 absences, placement in Tier 3, schedule SST Meeting (ATM), teacher, parent, administrator, and counselor. The parent will be contacted via phone and letter
- ⇒ 6-8, SST Meeting (ATM), teacher, parent, administrator, counselor, and social worker. The parent will be contacted via phone and letter (Form B1).
- ⇒ 8+ referral to TEAM and follow-up with county policy



## Positive Attendance Interventions



### **Golden Clock Award (Weekly):**

The homeroom with the highest weekly attendance will be announced, receive a certificate, and a Super Hornet Attendance logo to place outside their door.

### **Attendance Celebration Station (Monthly):**

Students with no absences will get to participate in a 30 minute station as a reward. (craft, technology, art, culinary, etc.)

### **Perfect Party Celebration:**

The teacher adds one letter each day that no child is **absent or tardy** to spell **'PERFECT PARTY.'** You can display this on your whiteboard or any other location you choose. Once your class spells perfect party, you get a one of the rewards listed below and a special certificate hanging outside your door. Simply email Dr. Ogando and tell me it is time for your **PERFECT PARTY.** The process keeps repeating. The parties get progressively better.

1. Popsicle and an extra 5 minutes of recess
2. Popcorn and an extra 10 minutes of recess
3. Cotton candy and an extra 10 minutes of recess

4. Cookies and ice cream and an extra 10 minutes of recess
5. Popcorn and a movie (30 minute Magic School Bus or other educational cartoon)

\*After your class reaches level 5, you can choose the type of party you would like to have from the list above.

**End of the Year Celebration:**

Tangible reward (donations from local businesses) and ice cream sundae party